

**ACTIONS TAKEN
REGULAR SESSION
COUNCIL HEARS PLANNING & ZONING MATTERS
MAYOR AND COUNCIL
COUNCIL CHAMBERS
WEDNESDAY, MARCH 16, 2011
6:30 P.M.**

4. **Consent Agenda** – All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.

a) Approval of the Minutes:

- 1) Regular Session – March 2, 2011
- 2) Work Session – February 23, 2011

b) Set Next Meeting, Date and Time:

- 1) March 23, 2011 at 6:30 p.m. – Council Hears Planning & Zoning Matters – **Cancelled**
- 2) March 23, 2011 at 5:00 p.m. – Joint Work Session with the Camp Verde Chamber of Commerce
- 3) March 30, 2011 at 5:00 p.m. – Off-site Retreat for FY 11/12 Budget Strategy
- 4) April 6, 2011 at 6:30 p.m. – Regular Session – **Cancelled**
- 5) April 20, 2011 at 6:30 p.m. – Regular Session
- 6) April 27, 2011 at 6:30 p.m. – Council Hears Planning & Zoning Matters
- 7) Friday, April 29, 2011 at 1:00 p.m. – Budget Work Session

- c) Possible authorization to reappropriate funds in the amount of \$1,060.00 from the Heritage Pool Fund to the Maintenance Fund in order to correct expenditure that were inaccurately coded to the Heritage Pool.** Staff Resource: Ron Long
- d) Possible award of contract to Carrier Commercial Services, Carrier Corporation in the amount of \$28,510 for the retrofit of three energy efficient HVAC units at the Camp Verde Library, and authorization to execute the contract. Carrier was the sole bidder on Project #11-087. This is a budgeted item with \$12,316 from Grant Funds, \$12,000 from APS Energy Rebate funds, and \$4,194 from the CIP Fund, Removal of the CVMO Trailer budget.** Staff Resource: Ron Long
- e) Possible approval of Resolution 2011-839, a resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona declaring and adopting the results of the Primary Election held on March 8, 2011.** Staff Resource: Debbie Barber
- f) Possible approval for out-of-state travel for Risk Manager Carol Brown to attend the National Public Risk (Insurance) Manager's Association (PRIMA) educational conference in Portland, Oregon, with \$1,750 of expenses to be reimbursed through a stipend/scholarship program.** Staff Resource: Russ Martin
- g) POSSIBLE APPROVAL OF RESOLUTION 2011-842 AMENDING RESOLUTION 2011-837, A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CAMP VERDE, YAVAPAI, COUNTY, ARIZONA, AMENDING RESOLUTION 2011-837, BY AMENDING THE AUTHORIZATION OF THE EXPENDITURE OF BUDGETED FUNDS IN THE AMOUNT OF \$26,250 BY REDUCING IT TO \$10,000 TO CONTINUE SUPPORT OF THE OPERATIONS AT FORT VERDE STATE HISTORIC PARK FROM MARCH 29, 2011 THROUGH JUNE 30, 2011.**

On a motion by Kovacovich, seconded by Baker, the Consent Agenda was unanimously approved as presented, with the correction to the Minutes of 3-2-11 as noted.

Kovacovich requested that the Minutes of March 2, 2011 be corrected to properly reflect on Page 3 that public input was from **Jim Meredith**.

5. **Special Announcements & Presentations – Welcome to New Businesses for the month of February**

- ❖ **AZ Sign & Graphics, Inc. – Lakeside, AZ**
- ❖ **Hoskin Ryan Consultants – Phoenix, AZ**
- ❖ **J&S Painting, 1931 Royal Way, Camp Verde**

Mayor Burnside announced the new businesses for February, and welcomed them to Camp Verde.

Proclamations

- ❖ Possible approval of a proclamation declaring April as “Substance Abuse Awareness Month”

- ❖ Possible approval of a proclamation declaring April as “Fair Housing Month”

Burnside brought everyone’s attention to the foregoing proclamations, noting that copies of those official documents had been made available in the agenda packets.

Burnside announced that Councilor Roulette had requested that Item 11 be addressed prior to Item 10, in the event that it would be necessary to go into Executive Session on Item 11; the Council members indicated their agreement with that request.

6. **Council Informational Reports.**

Kovacovich commented on the recent welcome change in the Mayor’s appearance. There were no other informational reports

7. **Call to the Public for items not on the agenda.**

(Comments from the following individual are summarized.)

Steve Goetting thanked everyone for his opportunity to participate in the last election; he may not have won, but he gained a lot from the experience. He commended all those who voted, either for or against him, and is confident that the future of Camp Verde is bright.

There was no further public input.

Mayor Burnside said that, before moving on to Item 8, he wanted to express his pleasure at the addition to the Town staff, and took the opportunity to introduce the new Finance Director, Melissa Preston.

8. **Discussion, consideration, and possible approval of Liquor License Application for Barbara**

Ackerman Goetting, The Horn located at 348 S. Main Street, Ste. #17, Camp Verde. Staff Resource: Deborah Barber

On a motion by Baker, seconded by German, the Council unanimously approved the Liquor License Application for Barbara Ackerman Goetting; The Horn located at 348 S. Main Street, Ste. 17, in Camp Verde

There was no public input.

9. **Discussion, consideration, and possible approval of Resolution 2011-836, a resolution of the Common Council of the Town of Camp Verde approving Use Permit 2011-01 on parcel 404-18-171H, 4.96 acres for the operation of a private party event site that includes the operation of a commercial kitchen and retail sales. Use permit in perpetuity. The location of the site is at 115 W. Camp Lincoln Road.** Staff Resource: Jenna Owens

On a motion by German, seconded by Baker, the Council unanimously approved Resolution 2011-836 for Use Permit 2011-01, an application submitted by John & Margaret McReynolds for Use Permit 2011-01 on Parcel 404-18-171H, property also known as “Campo de Ensueno”, a private party event site that includes the operation of a commercial kitchen for catering of private parties; this request comes with the understanding that any future additional, or change in uses, must come before the Planning & Zoning Commission and Town Council for approval; property is located at 115 W. Camp Lincoln Rd.; and adding the words, “and off-site” regarding catering.

10. **Discussion, consideration, and possible direction to staff to proceed with the preparation of a purchase agreement for 16.76 acres on Industrial Drive for the price of \$1,390,800 and to provide Council with potential financing options for the purchase of this property.** Note: Council may vote to go into Executive Session pursuant to ARS §38-431.03(A)(7) for discussions or consultations with designated representatives of the Council in order to consider its position and instruct its representatives regarding negotiations for the purchase, sale, or lease of real property. Staff Resource: Ron Long

On a motion by German, seconded by Baker, the Council **voted 5-1** to direct staff to prepare possible

financing options in addition to a Sales Agreement, based on the written negotiations attached as Exhibits 1, 2 and 3, between the Town and Beta Ventures L.L.C. in order to proceed with the purchase of 16.76 acres on Industrial Drive for the sale price of One Million Three Hundred Ninety Thousand Eight Hundred Dollars (\$1,390,800); **with Burnside opposed.**

Following the motion made, Garrison said that she had a request from Whatley that the record reflect that Whatley was in favor of the proposed purchase going forward, that it is in the best interest of the Town and its future.

PUBLIC INPUT

(Comments from the following individual are summarized.)

Linda Harkness said that, based on discussions with others, she wanted some assurance whether other opportunities or locations had been considered and whether this purchase is truly the best option for such an expenditure.

There was no further public input.

NOTE: The following Item 11 was addressed prior to Item 10, pursuant to Council agreement.

Councilor Roulette requested the following item:

11. **Discussion, consideration, and possible direction to staff to amend Town Code Section 1-1-6, Parks – Alcohol Use as determined by Council. The Code currently allows alcohol at Ft. Verde Days, the Pecan & Wine Festival, and the Crawdad Festival. However, the Crawdad Festival has been cancelled.**

Staff was directed to draft an amendment to Town Code Section 11-1-6, to increase the number of events allowing alcohol use; the amendment will be brought back to Council as part of the entire Code revision package for review and approval.

PUBLIC INPUT

(Comments from the following individuals are summarized.)

Carlie Androus, of Camp Verde Promotions, said she hopes the Council will approve the use of liquor at the Corn Fest, and commented that the hands of those promoters who want to put on events are being tied by limiting the number of events to only three. The Council has created a very strict regulation of alcohol on Town and private property, so what difference does the number of and frequency of events make.

Steve Goetting explained the request to extend the Corn Fest event; all the effort and advertising costs that go into a half-day event do not increase significantly with the addition of one more day. Vendors would be more interested in participating, with the longer span of time available. The promoters want to make the Corn Fest a celebration of agriculture and community, a Farmer's Market, 4-H, a type of County Fair on the Camp Verde Town level; making it a two-day event is key to success, and the sale of alcohol creates a valuable profit margin.

John McReynolds said that in 1986-87, one of the first issues that came before the interim Council was alcohol in what was then Butler Park, built by volunteers. He acknowledged that alcohol must be monitored and kept in check, properly permitted and controlled. Times have changed, and there are now better regulations in place, so there should be no problem at all.

There was no further public input.

12. **Call to the Public for Items not on the Agenda.**

There was no public input.

13. **Advanced Approvals of Town Expenditures.**
There were no advanced approvals.
14. **Manager/Staff Report**
Martin reminded the members of the meeting scheduled for March 23rd with the Chamber, in this room; the subsequent meeting will be discussion on the budget, and all department heads are being requested to attend the meeting and make presentations.
15. **Adjournment**
On a motion by German, seconded by Baker, the meeting was adjourned at 8:05 `p.m.